

Guidelines & Operational rules

PROJECTS TO BE CONSIDERED

PATIENT EFFECTIVE & AUDIENCE EFFECTIVE

VISIBILITY FINANCIAL SUPPORT

APPROVALS

PROJECT STRUCTURE

max. 6 pages
in English

SUMMARY FOR LAYPERSON

*max. one half of a A4 page in English
as well as in French*

Projects must be related to the treatment or care of patients with rare or inherited kidney disorders or educational projects covering the same topic. The project must be complete by itself.

In addition, the project must be patient-oriented and audience effective, as you may be requested to present your findings to a larger public.

The project must guarantee the visibility of the AIRG. A project will receive financial support up to a maximum of **CHF 50'000** and the amount requested must make up **at least 50%** of the total costs of the project. If overhead costs are due, they must be included in the overall budget.

Projects must have been submitted to the ethic commission at the time of submission. This guarantees a prompt start of the approved projects.

- Project title
- Principal and co-investigators
- Background
- Aims
- Detailed description of the project
- Schedule: start and end of the project, milestones
- Detailed budget. If salaries are requested, indicate the percentage and the length of the employment (*max. CHF 50'000.-- / must be at least 50% of total costs*)
- Investigation / Study settings (feasibility of the project)
- Diffusion, visibility for the AIRG
- References

A summary is required at the beginning of the project for publication on the AIRG website. By sending the summary you agree to its online publication.

➔ Please for each language a separate document and with the following structure: Abstract title / Authors / Text

OTHER FUNDS	A transparent list of the funds available or requested from the SNFS, the pharmaceutical industry or other foundations must be included in the submission.
SUBMISSION	Only electronically to the president of the scientific committee A confirmation of receipt is sent to you within 7 days; if you do not receive it, please contact us.
FORMATS	Application form: <i>[AIRG_Grant_ApplicationForm_2024]</i>
ASSESSMENT	Projects assessment will take place in May 2024 by the scientific committee of the AIRG
ACCEPTANCE	The funding decision will be communicated in June 2024
NON ACCEPTANCE	Applications are dealt with and decided on conclusively by the AIRG Board. Justification of the decision will not be specified.
START OF PROJECT	The project must start within 6 months of acceptance (the date of the approval letter is the determining date).
DURATION OF PROJECT	The entire project must be realized within 3 years from the starting point. No possibility to appeal.
PROJECT NOT STARTED	If a project is not started within 6 months, the financing from the AIRG will be forfeited automatically.
FUNDS PAYMENT & END OF PROJECT	The funds will only be transferred upon receipt of an invoice from a publicly recognized institution. A final report is mandatory and needs to be accepted by two members of the scientific committee.
TRANSFER OF FUNDS	Funds will be transferred to an official account which is opened for the specific study. In cases an official account already exists, this account needs to be clearly linked to the approved study.
REPORTS	A yearly report is due at the AIRG Board by December 1 st up to the moment when the work is published, or the final report is submitted. Any publication resulting from the grant must be sent to the AIRG Board office in a PDF file. <i>The AIRG expects to receive the PDF file without sending a prior invitation.</i>
PUBLICATIONS	The support of the AIRG must compulsorily be mentioned in any publication, paper, abstract and poster arising from the project. The text to be used in any publication: <i>This project was supported by a grant of the patient association AIRG-Suisse</i>
ANNUAL MEETING SWISS SOCIETY OF NEPHROLOGY CHANGE OF PRINCIPAL INVESTIGATOR/ APPLICANT	The investigators are strongly encouraged to present the results of the funded project to the SSN annual meeting as an abstract The AIRG must be informed if the principal investigator/applicant: • changes to another institution/clinic

- hands over the project to another investigator due to leaving the institution/clinic

PREVIOUS PROJECTS

Even if you applied previously for a support, you may apply again.

PROJECTS ABROAD

Projects carried out abroad cannot be supported.